

Immanuel's Student Tuition Scholarship Policy

The Church Council has approved the program up to the following amounts:

- \$1500.00 for a high school student. Grades 9-12.
- \$750.00 for a middle school student. Grades 5-8.
- \$500.00 for a grade school student. Grades K-4.
- \$250.00 for a preschool student. Preschool.

Eligible requests will be funded in current school year if approval is given to proceed.

Requirements:

- Grade levels to be considered for this program are preschool through grade twelve
- The receiving family must be an attending and participating member of Immanuel Lutheran Church of Brownston Minnesota
- Requests will not be considered for anyone that is not an immediate family member
- Funds will be distributed to the participating family
- Funds may be requested for the same student for each participating school year
- The school the student is attending must be Missouri or Wisconsin Lutheran synod based
- Available funding for tuition assistance will be evaluated annually

A form requesting funds would be placed on our website and include the following.

- Completed requests forms are to be submitted in writing to the church office manager no later than September 30th of the current school year
- Request must include:
 - Name, address and phone # of church member and student along with student's class level
 - Name and address of School the student is enrolled
 - Designate who the check will be made out to
 - A separate request must be submitted for each student in a family
 - Prior to receiving funds, a copy of receipt of payment to the participating school will be submitted to the church office manager no later than Dec. 1 of the current school year.
- Fund distribution will be handled as follows:
 - Fund requests will be forwarded to the Board of Deacons by our office manager
 - Board of Deacon's will advise council at the October meeting of requested funds
 - Requests that have met all requirements and approved by the council will be given to the treasurer to be funded before January 1st of the current year. The receiving family will be responsible for working out payment details with the school.

Pastor Reed & Board of Deacon's.

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