

Tuition Reimbursement Policy

A proposal to reimburse members of Immanuel Lutheran Church who send their children to a Lutheran School supported by Missouri or Wisconsin Synod.

The Board of Deacon's recommends that our congregation contribute a partial payment for tuition to Immanuel families who choose to send their children to a Lutheran school. We recommend a payment of:

- \$1500.00 for a high school student. Grades 9-12.
- \$750.00 for a middle school student. Grades 5-8.
- \$500.00 for a grade school student. Grades K-4.
- \$250.00 for a preschool student. Preschool.

Eligible requests will be funded in school year 24/25 if approval is given to proceed. Criteria the Deacons feel should be met to be considered for fund distribution:

- Grade levels to be considered for this program are preschool through grade twelve
- Receiving family must be an attending and participating member of Immanuel Lutheran Church of Brownton Minnesota
- Requests will not be considered for anyone that is not an immediate family member
- Funds will be distributed to the participating family
- Funds may be requested for the same student for each participating school year
- The school the student is attending must be Missouri or Wisconsin Lutheran synod based
- Available funding for tuition assistance will be evaluated annually

A form for requesting funds would be placed on our website and include the following;

- Requests are to be submitted in writing to the church office manager no later than September 30th of that school year
- Request must include:
 - Name, address and phone # of church member and student along with student's class level
 - Name and address of School the student is enrolled
 - Designate who the check will be made out to
 - A separate request must be submitted for each student in a family
 - Prior to receiving funds a copy of receipt of payment to the participating school will be submitted to the church office manager no later than Dec. 1 of that school year
- Fund distribution will be handled as follows:
 - Fund requests will be forwarded to the Board of Deacons by our office manager
 - Board of Deacon's will advise council at the October meeting of requested funds
 - Requests that have met all requirements and approved by council will be given to the treasurer to be funded before January first of the year the request was submitted. Receiving family will be responsible to work out payment details with the school.

The board of Deacon's, Pastor Reed, Michael Becker, Burt Draeger, Bob Wolter, Nathan Zimmerman, Joe Schuch, Jerry Zaske

7-25-24